

Climate Change & Carceral Health

The Academic Consortium
on Criminal Justice Health

17th Annual Meeting

April 10th — April 12th, 2024 | Phoenix, AZ

Poster
Presenter Guide

A large Saguaro cactus stands prominently in the foreground of a desert landscape. The background features a sunset sky with orange and pink hues, and distant mountains. The foreground is filled with various desert shrubs and smaller cacti.

ACCJH

Printing Dimensions

Posters will be mounted on double-sided boards that are 8 feet (96") long by 4 feet (48") wide, with two posters on display on each side of the board. To accommodate all presenters, posters may not exceed a 47" width.

For the 2024 ACCJH conference, we recommend that presenters use one of the following standard academic poster sizes:

Recommended Printing Dimensions			
24" x 36"	36" x 24"	36" x 42"	42" x 36"
24" x 42"	36" x 36"	42" x 24"	42" x 42"

ADDITIONAL CONSIDERATIONS

Your local print shop may be limited in the size posters they are able to produce. Please familiarize yourself with the poster dimensions that print shop can accommodate prior to beginning your poster design.

Poster Printing & Delivery

Presenters are fully responsible for coordinating the printing and transportation of their own posters. For a fee, many online and institutional print shops will ship your poster directly to your hotel.

If you are planning to use this service, or plan to mail your poster yourself, please coordinate closely with hotel staff to ensure timely receipt of your materials. ACCJH will **not** be responsible for receiving or storing your poster on your behalf.

Displaying & Removing Your Poster

Posters will be assigned a presentation number, which will correspond to the location of your display board assignment.

Posters must be displayed in their assigned space in the Kachina Ballroom at least 15 minutes before the start of the poster session on the day of your presentation. Two posters will be displayed on each side of the board, so please ensure that your neighboring presenter has adequate space for their materials. Thumbtacks will be provided.

Posters must be removed by the end of the day of your presentation. Posters left will be removed by conference staff and temporarily stored through Friday April 12th, at 3:00p.

After Friday April 12th at 3:00p, all unclaimed posters will be recycled.

Accessible Design Best Practices & Considerations

Poster presenters should consider accessibility as a guiding principle in their poster design. Accessible design ensures that attendees can participate in all aspects of the conference and may meaningfully engage with you as a presenter.

The Association of University Centers on Disability has prepared comprehensive recommendations for poster design that can be found [here](#).

MICROSOFT ACCESSIBILITY CHECKER

As presenters develop their slide decks, they should make regular use of the Microsoft PowerPoint Accessibility Checker to identify improvements in readability and access. More information on the Microsoft Accessibility Checker is available [here](#).

RECOMMENDED FONTS

Presenters should use fonts that are legible up to 10 feet away. Characteristics such as height, weight, spacing, as well as strategic use of color and contrast may contribute to a font's overall readability.

Sans Serif Fonts are considered to be the most accessible types of fonts because their simplistic, graphic style make them highly readable; however, there are many widely available **Serif Fonts** that are accessible alternatives to sans serif.

Multiple fonts can be used on a single poster to help create flow, emphasis, and information hierarchy. To maintain legibility, we recommend presenters limit themselves to a maximum of three fonts per poster.

RECOMMENDED ACCESSIBLE SANS SERIF FONTS

- Helvetica
- Verdana
- Tahoma
- Arial
- Lucida Sans
- Lucida Grande
- Sofia Pro
- Pluto Sans Heavy
- Andika
- Calibri
- Century Gothic
- Trebuchet MS
- Futura

RECOMMENDED ACCESSIBLE SERIF FONTS

- Palatino
- Georgia
- Times New Roman
- Garamond
- Bookman Old Style
- Book Antiqua

For more information about accessible fonts and other design considerations, we recommend visiting:

<https://accessibility.uncg.edu/make-content-accessible/design-elements/>

RECOMMENDED FONT SIZE

We recommend the following font sizes (based on a 42" wide poster):

POSTER TITLE	NAMES & AFFILIATIONS	MAJOR HEADINGS	SUB-HEADINGS	BODY TEXT
88 to 160 pts	70 to 90 pts	54 to 80 pts	48 to 72 pts	36 to 52 pts

Helpful Hint: Most fonts set to 72 points will appear to be 1inch tall. You can use this as an anchor to help appropriate scale your poster elements based on your poster's final dimensions.

Recommended Language

The vocabulary of our research discipline is always evolving, and we work hard to stay current with best practices. Our members and attendees draw from diverse research disciplines and include persons working within criminal legal system and those with lived experience.

Because of this, ACCJH does not have a standardized set of vocabulary or expectations around language. However, we strongly encourage our members to use person-first language that reinforces and upholds the humanity of all people, especially those impacted by Mass Incarceration. If unsure what language to use, please consider the following recommended terms:

PERSONS AFFECTED BY THE CRIMINAL LEGAL SYSTEM

- Person who is incarcerated
- Person in pre-trial
- Justice-involved person
- Formerly incarcerated person
- Person on parole or probation

DEMOGRAPHIC LANGUAGE FOR RACE & ETHNICITY

- Capitalize racial & ethnic groups such as Black, Asian, Native American, Indigenous, etc.
- Avoid the term "minority", if possible. Alternative term can include: "Historically marginalized populations."

LANGUAGE DESCRIBING DISABILITY

- Disabled Person
- Non-disabled
- Person with a mental illness
- With a learning disability(ies)
- Wheelchair user

RECOMMENDED READINGS

The following resources are provided to help newcomers to the field learn more about recommended language and vocabulary and gain a better understanding of the historic weight of words.

READINGS ON CRIMINAL LEGAL VOCABULARY

- 01| *Why We Say “Criminal Legal System,” Not “Criminal Justice System,” Erica Bryant Associate Director of Writing, Vera Institute*
- 02| *“Words Matter: Don’t Call People Felons, Convicts, or Inmates”, Erica Bryant Associate Director of Writing, Vera Institute*
- 03| *“The Language of Incarceration”, Alexandra Cox, Incarceration, 1(1),2020*

STYLE GUIDES ON INCLUSIVE LANGUAGE

- 01| *APA Guidelines on Equity, Diversity, and Inclusion Language*
- 02| *NIH Style Guides on Inclusive Language*

Recommended Imagery

We encourage individuals to consider the impact of the images they select to use in their presentation materials. Please consider the goal of included images and avoid images that reinforce stereotypes. If you have questions or would like advice, please contact accjh@umassmed.edu.

Hulsey, J., Zawislak, K., Sawyer-Morris, G. et al. Stigmatizing imagery for substance use disorders: a qualitative exploration. Health Justice 11, 28 (2023).

Declaration of Conflict of Interest & Advertising

All presentations must acknowledge any potential conflicts of interest, or lack thereof, at the beginning of the presentation or on the poster. For those with a potential conflict of interest, plan for mitigating conflict must be filed with ACCJH (<https://accjh.org/2024-conference-cme-disclosure-form-presenter/>)

For CME/CEU/CE research or educational activities, advertising of products is prohibited.